

**BUILDING
A COMMON
FUTURE**

LAUNCH EVENT

INTERREG IPA CBC

ITALY-ALBANIA-MONTENEGRO PROGRAMME

Bari, 6 March 2017

Mauro Novello – Joint Secretariat

The new trilateral Programme: guide for project proposals

The Programme area

IPA cross-border cooperation programmes 2014-2020
between IPA II beneficiaries and EU Member States
Italy-Albania-Montenegro



Population: 7,8 ML

Total budget:

92.707.558 Meuro



From Member States

-ITALY

2 regions (Puglia and Molise)

8 Provinces

From IPA Countries

-ALBANIA

The whole territory

-MONTENEGRO

The whole territory

The programme Objectives

PA 1 - Strengthening the cross border competitiveness of SMEs

SO 1.1 - Enhance the framework conditions for the development of SMEs cross border market

PA 2 - Smart management of natural and cultural heritage for the exploitation of cross border sustainable tourism and territorial attractiveness

SO 2.1 - Boost attractiveness of natural and cultural assets to improve a smart and sustainable economic development

SO 2.2 Increase the cooperation of the key actors of the area for the delivery of innovative cultural and creative products

PA 3- Environmental protection, risk management and low carbon strategies

SO 3.1 – Increase cross border cooperation strategies on water landscapes

SO 3.2 – Promote innovative practices and tools to reduce carbon emission and to improve energy efficiency

PA 4 - Increasing cross border accessibility, promoting sustainable transport services and facilities and improving public infrastructures

SO 4.1 – Increase coordination among relevant stakeholders to promote sustainable cross border connections in the cooperation area

Cross-cutting themes

(f) Promoting local and regional governance and enhancing the planning and administrative capacity of local and regional authorities

(h) Strengthening research, technological development, innovation and information and communication technological through, inter alia, promoting the sharing of human resources and facilities for research and technological

Compliance to the Cross-cutting thematic Priorities

A specific section of the quality assessment grid will check the coherence of the project proposals with the above mentioned thematic Priorities

Breakdown by priority axis and thematic priority

	THEMATIC PRIORITY	UNION SUPPORT	NATIONAL COUNTERPART	TOTAL	(%) of the total budget
Priority axis 1	TP G	15.760.284	2.781.227	18.541.511	20%
Priority axis 2	TP D	22.064.398	3.893.718	25.958.116	28%
Priority axis 3	TP B	19.700.356	3.476.534	23.176.890	25%
Priority axis 4	TP C	13.396.242	2.364.043	15.760.285	17%
PA 5 Technical Assistance		7.880.142	1.390.614	9.270.756	10%
TOTAL		78.801.422	13.906.136	92.707.558	

The programme Management Structures

**JOINT
MONITORING
COMMITTEE**

**MANAGING
AUTHORITY**
Puglia Region

AUDIT AUTHORITY

**GROUP OF
AUDITORS**

**JOINT
SECRETARIAT**
in IT

**NATIONAL INFO
POINTS**
in AL, ME

**CERTIFYING
AUTHORITY**

**NATIONAL
CONTROLLERS**
in IT, AL, ME

Who is the Joint Secretariat?

- | | |
|--------------------------------|-----------------------|
| ➤ <i>Coordinator</i> | Mauro Novello |
| ➤ <i>Secretariat</i> | Aferdita Mezini |
| ➤ <i>Communication officer</i> | Ileana Inglese |
| ➤ <i>Finance officer</i> | Antonio Agrosi |
| ➤ <i>Project officer</i> | Chiara Campanile |
| ➤ <i>Project officer</i> | Aurora Maria Losacco |
| ➤ <i>Legal officer</i> | Davide Marcianò |
| ➤ <i>Technical ass. to MA</i> | Francesco Carabellese |
| ➤ <i>Technical ass. to MA</i> | Fabrizio Errico |

What can we do for you?

- ❖ We support the MA and JMC in managing the Programme
- ❖ We **inform and advise applicants/partners**
- ❖ We support MA/JMC in **project selection – project assessment**
- ❖ We support and monitor approved projects
- ❖ We make sure project results are communicated

What's in the application package?

Call for
projects

Applicants
manual

LP/PP/Assoc.
Statement
templates

Application
form offline +
budget tool

What is included?

Priorities

Budget

Partners

Timeline

Eligibility

Procedure

What do we finance?

Priorities

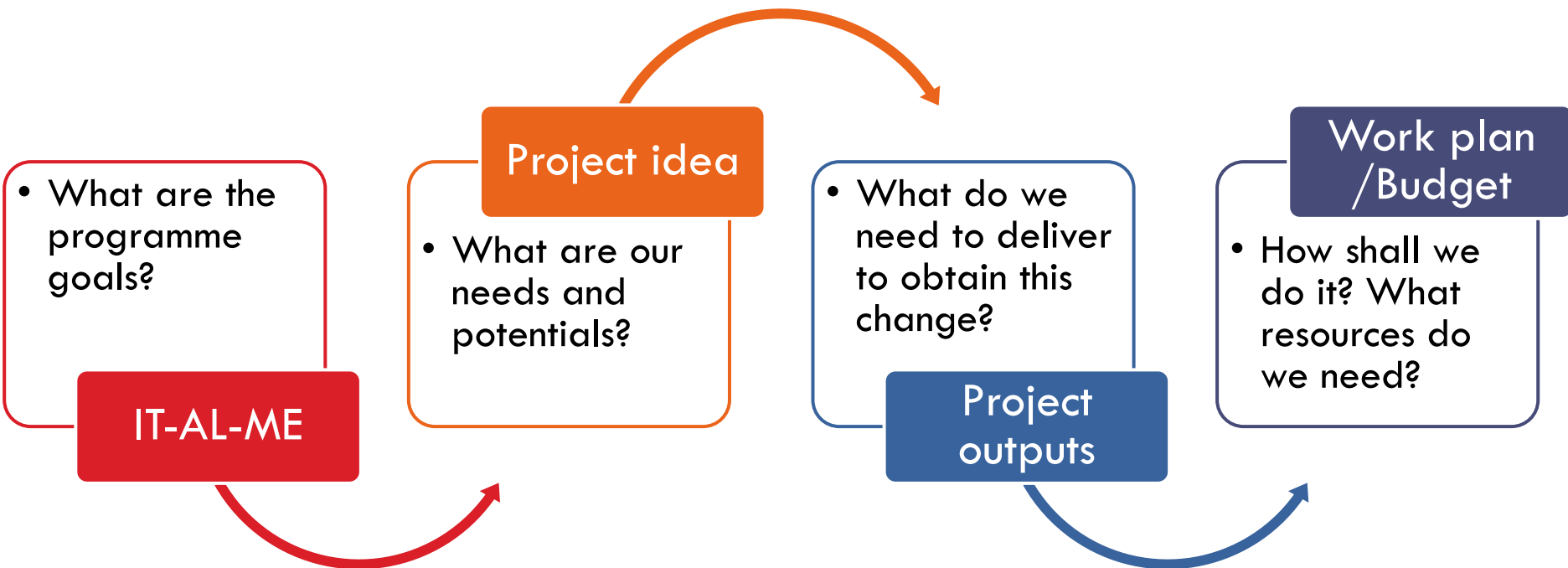
Projects concretely contributing to

- ❖ the achievement of all **4** priorities and **6** specific objectives

Also tackling / complying with:

- ❖ cross-cutting issues (innovation, governance)
- ❖ horizontal principles (sustainability, non-discrimination, equality)
- ❖ State aid rules (if state aid, de-minimis, GBER)

Why is the programme strategy important for me?



How much funds are available?

Budget

	IPA FUND 85%	NATIONAL CO-FINANCING 15%	TOTAL FIRST CALL
Priority axis 1	4.722.221,75	833.333,25	5.555.555
Priority axis 2	6.611.111,30	1.166.666,70	7.777.778
Priority axis 3	5.902.778,25	1.041.666,75	6.944.445
Priority axis 4	4.013.888,70	708.333,30	4.722.222
TOTAL	21.250.000,00	3.750.000,00	25.000.000

How big are the projects?

Budget

Minimum

- EUR 500.000
- Per partner 10% each
- Minimum 3 partners (incl. 1 lead)

Maximum

- PA 1,2,3 -> EUR 1.500.000
- PA 4 -> EUR 2.000.000
- Maximum 6 partners (+ 6 associated)

**Expected no. of
projects**
(budget/average size)

- PA 1 -> Approx. 6 PA 2 -> Approx. 8
- PA 3 -> Approx. 7 PA 4 -> Approx. 3

How are we financed?

Budget

- ❖ 85% EU contribution, IPA II Funds
- ❖ 15% national co-financing

Italian public partners

Rotation fund, CIPE Resolution no. 10
28/01/15

Public/private AL, ME and IT private partners

Own resources

- ❖ 20% of EU co. pre-financing to be requested
- ❖ expenditures occurred are reimbursed

Who do we finance?

Partners

Eligible partners must be

- ❖ **Public** bodies, **governed** by public law
- ❖ **Private** non-profit:
 - ❖ Legal personality / full legal capacity,
 - ❖ Established at least for 12 months,
 - ❖ Financial guarantee on pre-financing

Who do we finance?

Partners

- ❖ One Lead Partner (LP), responsible towards MA
- ❖ Project partners (PP), responsible towards LP
- ❖ Associated partners (max. 1 /PP), no financing
- ❖ Cooperating in
 - ❖ project development +
 - ❖ implementation +
 - ❖ financing or staffing
- ❖ Do not fulfill exclusion criteria according to art.106 Reg. 966/2012

Where are the partners?

Partners

Partners are

- ❖ **At least one per country** (Italy-Albania-Montenegro)
- ❖ Registered headquarter with full legal capacity in **Puglia, Molise, whole AL and ME**
- ❖ Art. 44 IPA IR: **activities outside the area**, only if
 - ❖ Approved/monitored by JS
 - ❖ Benefit of the area

When is a project active?

Timeline

- ❖ From 01.01.14(IT),15.12.15(AL/ME) to 31.12.23
- ❖ Between planned start / end date
- ❖ Maximum 24 months of implementation
- ❖ Expenditures paid after start & before end dates
- ❖ Before start: **project preparation** (lump sum 10.000)
- ❖ After end: **project closure** (lump sum 5.000)

What costs are eligible?

Eligibility

- ❖ Principles economy/efficiency/effectiveness
- ❖ **Necessary for activities(AF) / reasonable**
- ❖ Actually incurred and paid in eligible period / area / partner
- ❖ Verifiable and documented / simplified cost options
- ❖ Identified in separate accounts
- ❖ No double financing / ineligible items (69 CPR, 43 IPA IR)
- ❖ Euro/exchange rate (month of submission to FLC)
- ❖ Complying with EU, programme and national rules

What kind of costs?

Eligibility

ETC eligibility EC Del. Reg. **no. 481/2014**

- ❖ Staff
- ❖ Office and administration (O&A)
- ❖ Travel and accommodation (T&A)
- ❖ External experts and services (External)
- ❖ Equipment
- ❖ & Infrastructure and works (Works)

What Staff costs?

Eligibility

- ❖ Real costs / flat rate (up to 20%), full / part time
- ❖ Part time fixed % / flexible no. of hrs. / hourly contract
- ❖ **Attention to calculation methods**
- ❖ **Attention to required audit trail**
(contract/assignment, pay slip, timesheet/report)
- ❖ Attention to contract nature (e.g. internal staff equivalent)

What O&A costs?

Eligibility

- ❖ Real costs / flat rate (15% of eligible Staff)
- ❖ Exhaustive list in art. 4 ETC eligibility
- ❖ **Attention: do not include in other budget lines!**
- ❖ Attention to flat rate simplification
- ❖ Attention to IT tools in use (either O&A or equipment or external)

What T&A costs?

Eligibility

- ❖ Real costs occurred by staff, efficient/effective
 - ❖ travel costs (e.g. tickets),
 - ❖ accommodation costs,
 - ❖ visa costs,
 - ❖ daily allowances
- ❖ **Attention: Do not include external experts costs!**

What External costs?

Eligibility

- ❖ All specific expertise/services needed for projects
- ❖ Incl. e.g. softwares, external FLC costs for Italian partners, experts travel costs, financial guarantees costs for private partners, etc.
- ❖ **Attention: Public procurement rules (IPA, EU and national)!**
- ❖ Attention: Sound financial management principle

What Equipment costs?

Eligibility

- ❖ General office equipment or specific for the activities
- ❖ Attention: Depreciation according to national rules
- ❖ Attention: IT Hardware acquired specifically for project activities (not under O&A)
- ❖ Attention: EU, IPA, national public procurement!

What Works costs?

Eligibility

- ❖ Infrastructure only if necessary in the scope of and to achieve the project objectives
- ❖ Attention: **Time planning**
- ❖ Attention: EU, IPA and national **Public procurement** rules

What other rules are key?

Eligibility

- ❖ Recoverable VAT rule (not eligible)
- ❖ Project modification rule (esp. above 25% of budget)
- ❖ Durability rule (5 yrs. after project closure)
- ❖ Revenues rule (esp. above 1 Mio. EUR)
- ❖ **Financial guarantee** for private partners
- ❖ Retention of document rule (after project closure)
- ❖ **EU, IPA CBC, national public procurement**

How can I apply?

Procedure

- ❖ **Deadline:** 60 calendar days from publication
- ❖ Register/apply **ONLY** through the **eMS** (no post/fax/hand submission admitted)
- ❖ Follow eMS steps in project development:
 1. Find appropriate partners
 2. Agree strategy / objectives / expected results
 3. Agree activities / outputs / work packages
 4. Define reasonable budget

How can I apply?

Procedure

Upload in the eMS also:

- ❖ LP/PP statement and Associated partners decl.
(stamped, signed by legal repr. + document power of signature + identity)
- ❖ Registration, establishment act + statute
Only for private: Balance sheets (last 2 years)

Submit application!

How will you be assessed?

Procedure

1) JS assisted by NCPs (Experts if needed):

- ❖ Eligibility check
- ❖ Quality check : Ranking list

2) Steering committee may be appointed by the JMC, revises ranking list and submits it to

3) Joint Monitoring Committee (JMC) for funding decision

4) MA contracts lead partner of selected projects

How will I be assessed?

Procedure

Eligibility check:

- ❖ Yes/No criteria on eligibility requirements
- ❖ Only eligible proposals to quality check

Quality check:

- ❖ Strategic criteria : 44 points max.
- ❖ Operational criteria : 43 points max.
- ❖ Sustainability criteria : 13 points max.

What's next in our website?

**Official
publication of the
call**

**eMS link to
apply**

**eMS user
manual**

FAQs

**Subsidy / PP
agreement
templates**

**Implementation
manual**

How can I find out more?

- This afternoon: Thematic workshops facilitated by JS with Q&A session
- Event in Tirana on 15 March 2017
- Event in Podgorica on 17 March 2017
- Info day in Molise (tbc)
- Info day in Lecce (tbc)

How can I search for partners?

- Consult project ideas and partners available at our website
- Or suggest your project idea to potential partners at our website

Updated every 3-4 days

How do we help you?

Running advice by JS:

- ✓ **Help desk** at js@italy-albania-montenegro.eu
- ✓ **FAQs** answered/updated every Friday
- ✓ **Open days:** Tuesday 10:00-13:00 (max. 15 p.) / via Skype Wednesday 10:00-13:00 for AL/ME

Ask for available dates at js@italy-albania-montenegro.eu

Phone/personal advice not foreseen for equal treatment and transparency



Thanks for your attention

Contacts

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